



Record of Proceedings

Jefferson County Communications Center Authority

Board of Directors

September 21, 2022, 9:00 am

This meeting was held both in-person and by Zoom video conference. It was accessible for the public to attend and listen in person or via phone conference.

I. CALL TO ORDER

The board meeting of the Jefferson County Communications Center Authority (Jeffcom) was called to order by Don Lombardi at 9:00am. This meeting was held in accordance with the applicable statutes of the state of Colorado.

II. ROLL CALL

President Don Lombardi (West Metro Fire)	Present
Vice President Link Strate (Arvada PD)	Present
Secretary/Treasurer Mike Weege (EFD)	Not Present
<i>Proxy Dave Montesi (Evergreen Fire)</i>	<i>Present</i>
Member Jeff Shrader (Jeffco Sheriff's Office)	Present
Member Mike Piper (Arvada Fire)	Present
Member Chris Murtha (Wheat Ridge PD)	Present
Member Joe Harvey (Golden PD)	Present
Member Ed Loar (Lakewood PD)	Present

Also in attendance were:

Jeff Streeter, Michael Brewer, Kevin Biegert, Gabrielle Rathfon, Ethan Honaman, Jodi Malpass, Gina Ramirez, Jennifer Sandoval, Laurel Strandberg, Joelle Brehm, Ben Kowalkowski and Gayle Johnston.

Kathryn Winn of Collins, Cole, Flynn, Winn & Ulmer, PLLC

Sue Blair of Community Resource Services, LLC

Jeff Irvin of JCECA

Brian Wilkerson of Talion Defense

Kirk Lock of Arvada Fire Department

AJ DeAndrea of Arvada Police Department

Scott Pocsik of Jeffco Sheriff's Office

Mike Hendershot of Golden Police Department

Chris Malmgren of Pleasant View Fire Department

Alan Fletcher of Foothills Fire and Rescue

Bob Fager of Highland Rescue
Kasey Beal of Golden Fire Department

III. PUBLIC COMMENT – (Limited to 3 minutes each)

No public comment

IV. APPROVAL OF RECORD OF PROCEEDINGS

MOTION: It was moved by Jeff Shrader and seconded by Joe Harvey to approve the record of proceedings of the board meeting for July 17, 2022. The motion was voted upon and approved unanimously.

V. REPORTS

- A. Financial and Budget Update – (CRS) Community Resource of Colorado Ms. Sue Blair
- August 2022 Financial Statement – Sue Blair presented the August financial statements and reviewed with the Board the comparison of budget to actual revenue and expenditures. Total revenues are at 68% of budget, and total operating expenditures are tracking well with the budget.
 - Sheriff Shrader asked if the revenues are the actuals, as the member agencies and user groups are billed quarterly and the contributions for both the member agencies and the user groups are at 67% after 8 months. Ms. Blair will research this and report back to the board.
 - It was decided to bring the August 2022 financials back to the board next month for approval once the clarification has been received.
- B. Executive Director Update
- General Updates
 - On behalf of Jeffcom, Mr. Streeter expressed his condolences to Arvada PD for the loss of Officer Dillion Vakoff. Thank you for including the dispatchers as part of the memorial service.
 - Hiring update
Jeffcom is currently at 90 ECS, with an allocation for 118 Emergency Communication Specialists (ECS). Four of the ninety are in training on the floor. Jeffcom has an academy starting next week with 6 ECS and 3 Communication Specialist (CS). The Communication Specialist is a new hybrid position taking admin calls from home.
 - Jeffcom is actively recruiting for the November academy and working with a recruiting firm to try and increase the numbers. Jeffcom is maintaining their high standards and continues to hire the best. All candidates complete Critcall testing and undergo psychological testing, polygraph and a background investigation. Jeffcom will be increasing the recruiting budget line for the 2023 budget.
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- A new System Admin is starting in the IT department next week.
- The CALEA file review was completed in July. The report has been received and is available for review. Jeffcom passed the review.
- JCECA has approved their budget for 2023. They will be increasing their annual contribution to Jeffcom. Mr. Streeter will bring the 2023 budget to the board for approval in October, there will be a zero net increase in contributions to the member and user agencies.
- WEA (Wireless Emergency Alert) testing was completed last week. It was originated through the new RAVE platform. The test was orchestrated by the FCC. Jeffcom was one of 42 agencies nationally that completed the test. Jeffcom sent a WEA message to the public in a targeted area in Conifer, it was a 1.5 mile area that was tested. Elk Creek Fire Department hosted the event along with 40 volunteers. The volunteers in the area, received the alert and we able to conduct an immediate survey that went back to the FCC and they analyzed the data. The report is not yet available, but on Jeffcom's side, all systems worked as expected.

VI. NEW BUSINESS

A. FAMLI Program

- Public Hearing Regarding the Participation in State Run Paid Family and Medical Leave Insurance FAMLI (Notice published September 1, 2022)

PUBLIC COMMENT

No public Comment

- Resolution 22-04 Participation in the FAMLI program

MOTION TO APPROVE RESOLUTION 22-04 TO DECLINE PARTICIPATION IN THE FAMLI PROGRAM

It was moved by Jeff Shrader and seconded by Joe Harvey to approve Resolution 22-04 declining participation in the FAMLI program. The motion was voted upon and carried unanimously.

VII. OLD BUSINESS

VIII. EXECUTIVE SESSION

- Executive Session pursuant to §24-6-402(4)(d), C.R.S., for the purpose of discussing security arrangements or investigations.
- Executive Session pursuant to §24-6-402(4)(d), C.R.S., for contract negotiations and instructing negotiators related to a possible Service User Agreement.
- Executive Session pursuant to Section 24-6-402(4)(f), C.R.S. for contract negotiations related to the renewal of the Executive Director's employment agreement.

MOTION: At approximately 9:30am it was moved by Jeff Shrader and seconded by Link Strate to move into executive session pursuant to Section 24-6-402(4)(d), C.R.S. for the purpose of discussing security arrangements or investigations and contract negotiations related to a possible Service User Agreement and Section 24-6-402(4)(f), C.R.S. for contract negotiations related to the renewal of the Executive Director's employment agreement. The motion was voted upon and carried.

MOTION: At approximately 10:52am it was moved by Jeff Shrader and seconded by Link Strate to reconvene the regular meeting of the Jefferson County Communications Authority board of directors. The motion was voted upon and carried.

IX. ACTION ITEM FOLLOWING EXECUTIVE SESSION

A. Executive Director Employment Contract

MOTION: It was moved by Jeff Shrader and seconded by Link Strate to approve the employment agreement pending Mr. Streeter's review and approval. The Board president has the authority to sign the Executive Directors employment agreement on behalf of the board and it will be effective October 1st, 2022. The motion was voted upon and carried.

X. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Ed Loar and seconded by Chris Murtha to adjourn the board meeting of the Jefferson County Communications Center Authority board of directors. The motion was voted upon and carried.

Meeting was adjourned at 10:55am.