



Record of Proceedings

Jefferson County Communications Center Authority

Board of Directors

October 20, 2022, 9:00 am

This meeting was held by Zoom video conference. It was accessible for the public to listen via phone conference.

I. CALL TO ORDER

The board meeting of the Jefferson County Communications Center Authority (Jeffcom) was called to order by Mike Weege at 9:00am. This meeting was held in accordance with the applicable statutes of the state of Colorado.

II. ROLL CALL

President Don Lombardi (West Metro Fire)	Not Present
<i>Proxy Jeremy Metz</i>	<i>Present</i>
Vice President Link Strate (Arvada PD)	Not Present
<i>Proxy AJ DeAndrea</i>	<i>Present</i>
Secretary/Treasurer Mike Weege (EFD)	Present
Member Jeff Shrader (Jeffco Sheriff's Office)	Present
Member Mike Piper (Arvada Fire)	Not Present
<i>Proxy Kirk Lock</i>	<i>Present</i>
Member Chris Murtha (Wheat Ridge PD)	Not Present
Member Joe Harvey (Golden PD)	Not Present
<i>Proxy Mike Hendershot</i>	<i>Present</i>
Member Ed Loar (Lakewood PD)	Present

Also in attendance were:

Jeff Streeter, Michael Brewer, Kevin Biegert, Gabrielle Rathfon, Jodi Malpass, Gina Ramirez, Jennifer Sandoval, Taylor Groth, Raquel Thompson, Elizabeth McBurney, Kara Beston, Therese Work, Kevin Garcia, Branson Ruble, Jennifer Cantrall and Gayle Johnston.

Kathryn Winn of Collins, Cole, Flynn, Winn & Ulmer, PLLC

Sue Blair of Community Resource Services, LLC

Jeff Irvin of JCECA

Brian Wilkerson of Talion Defense

III. PUBLIC COMMENT – (Limited to 3 minutes each)

No public comment

IV. APPROVAL OF RECORD OF PROCEEDINGS

MOTION: It was moved by Jeff Shrader and seconded by Jeremy Metz to approve the record of proceedings of the board meeting for September 21, 2022. The motion was voted upon and approved unanimously.

V. REPORTS

- A. Financial and Budget Update – (CRS) Community Resource of Colorado Ms. Sue Blair
- August 2022 Financial Statement – Sue Blair provided clarification on the August financials and explained to the board the member contributions and user fees are presented on an accrual basis. The column header has been changed from “actual” to “modified accrual”.
 - Sheriff Shrader asked for a quarterly report that shows the status of payments received from the member and user agencies.

MOTION TO APPROVE THE AUGUST 2022 FINANCIALS

It was moved by Jeff Shrader and seconded by Ed Loar to adopt the August 2022 financials. The motion was voted upon and carried unanimously.

- September 2022 Financial Statement – Sue Blair presented the September financial statements and reviewed with the Board the comparison of budget to actual revenue and expenditures. Expenditures are tracking well in all categories, operational expenditures are running at 67% of budget. There are no expenditures in the contingency fund and \$242,000 expended from the capital fund year to date.

MOTION TO APPROVE THE SEPTEMBER 2022 FINANCIALS

It was moved by Jeff Shrader and seconded by Ed Loar to adopt the September 2022 financials. The motion was voted upon and carried unanimously.

- 2023 Budget Discussion, Review and Consideration for Approval
 - There will be no increase to the member and user agency contributions for the 2023 budget. There are a few new line items to enhance some technology capabilities and hardware replacement costs. There is a new line for JCECA GIS support position. Total consultants has increased for 2023 and there will be costs associated with the new IDT vehicle. Corti is a new artificial intelligence (AI) technology that will allow Jeffcom to QA 100% of the EMD/EFD calls. Total hardware has decreased as the Kansas State Bank lease was paid. Employment expenses are increasing. The proposed transfer is reflected in the contingency fund of \$1,150,000 and the proposed transfer of \$5 million to the capital projects fund, that leaves an ending fund balance of \$55,000. There are no expenditures

for 2023 from the contingency fund. The capital projects fund does have expenditures budgeted for facilities, equipment, technology, and software for \$760,000.

- **Public Hearing (Notice published October 6, 2022)**

No public comment

- **Resolution 22-05 to Adopt 2023 Budget**

MOTION TO ADOPT THE 2023 BUDGET

It was moved by Jeff Shrader and seconded by Mike Hendershot to adopt Resolution 22-05 to Adopt the 2023 Budget. The motion was voted upon and carried unanimously.

B. Executive Director Update

- General Updates
- Jeffcom is advancing their partnership with JCECA on new projects involving Rave and Rave Alert.
- Mr. Streeter has been focused on the budget and thanks Chief Weege and Chief Harvey for their help with reviewing the budget.

VI. NEW BUSINESS

VII. OLD BUSINESS

VIII. EXECUTIVE SESSION

- Executive Session pursuant to §24-6-402(4)(d), C.R.S., for contract negotiations and instructing negotiators related to a possible Service User Agreement.
- It was agreed to move the Executive Session to next month so that more board members would be present for the discussion.

IX. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Jeremy Metz and seconded by Ed Loar to adjourn the board meeting of the Jefferson County Communications Center Authority board of directors. The motion was voted upon and carried.

Meeting was adjourned at 9:32am.

Prepared by Gayle Johnston