



Record of Proceedings

Jefferson County Communications Center Authority

Board of Directors

April 17, 2025, 9:00 am

This meeting was held via Zoom video conference. It was accessible for the public to listen via phone conference.

I. CALL TO ORDER

The board meeting of the Jefferson County Communications Center Authority (Jeffcom) was called to order by Joe Harvey at 9:00am. This meeting was held in accordance with the applicable statutes of the state of Colorado.

II. ROLL CALL

President Joe Harvey (Golden PD)	Present
Vice President Mike Weege (EFD)	Present
Secretary/Treasurer Ed Brady (Arvada PD)	Present
Member Don Lombardi (West Metro Fire)	Present
Member Reggie Marinelli (Jeffco Sheriff's Office)	Present
Member Kirk Lock (Arvada Fire)	Present
Member Chris Murtha (Wheat Ridge PD)	Present
Member Phil Smith (Lakewood PD)	Present

Also in attendance were:

Jeff Streeter, Gina Ramirez, Jen Sandoval, Laurel Strandberg, Jen Gustin, Kevin Biegert, Kyle Mickelson, Geena Gomez, Paul Wagner and Brooke Brunetti.

Kathryn Winn of Collins, Cole, Flynn, Winn & Ulmer, PLLC
Brian Wilkerson of Talion Defense
Cathy Fromm with Fromm & Company LLC
Jeff Irvin of JCECA

Matt Osier with Arvada Fire
Bob Fager with Highland Rescue
Jeremy Metz with West Metro Fire
Eric Kellogg with Wheat Ridge PD
Anthony Schaller with Red Rocks Community College PD
Jacqui Oakley with Red Rocks Community College PD

III. PUBLIC COMMENT – (Limited to 3 minutes each)

No public comment

IV. APPROVAL OF RECORD OF PROCEEDINGS

- Minutes of the February 20, 2025 Regular Meeting

MOTION: It was moved by Kirk Lock and seconded by Mike Weege to approve the record of proceedings of the regular board meeting for February 20, 2025. The motion was voted upon and approved unanimously.

V. REPORTS

A. Financial and Budget Update – Fromm and Company LLC

- March 2025 Financial Statement – Cathy – March Unaudited 25% through 2025 Total Revenues at 24%. Revenues at the end of the month are at \$3,900,000 15% of budget. Dues and memberships at 46% upfront at beginning of year. Software 66%, Phone systems over budget at 54%, Meeting and Office expense 27%. Facility cost 45% due to P and L insurance upfront at beginning of year. Total Employment expenses at 21% and total Expenditures overall budget at 25 %. Transfer to capital fund to pay for expenditures. Contingency fund, guessing at what interest is going to be, its running ahead at 47%. ColoTrust 4.4, lost percentage point over year, still at 4.4. Capital fund right on for interest, on budget at 25% total expenditures at 4% and transfer from General Fund. Cash position at end of March, in General Checking just under \$630,000. Did have to make transfer to help fund for cables, payroll, and large expenditure for radio system lease. Payroll count 10,000. End of month \$9,448,717.00 in reserve, strong financials. Starting to get contributions for 2nd Quarter billing.

MOTION TO APPROVE THE MARCH 2024 FINANCIAL STATEMENT.

It was moved by Reggie Marinelli and seconded by Ed Brady to approve the March 2025 financial statement. The motion was voted upon and carried unanimously.

B. Executive Director Update

- General Updates
 - Audit should be starting this week, Cathy and Corbin are working on it now. It should be on schedule. Thank you to Cathy and Corbin for all the work they have done and efforts with the new building.
 - Congratulations to Jeremy Metz on announcement on being next Fire Chief at West Metro Fire.
 - National Public Safety Telecommunicators week, we celebrate all the work and effort our Emergency Communications Specialist do throughout year. Thank you to all the Agencies for all your support and contributions. Fun events and things

for staff throughout the week can track us on social media. It aligns with our Award Ceremony to recognize all the efforts contributed.

- On March 16th I was down at the Capital, testifying on Senate Bill 25-060. Chief Todd Reves was with me and Director of Dispatch from Aurora and Director of Dispatch from Colorado State Patrol. We testified in support of this bill; I was representing the Colorado Association of Chief of Police. This bill defines what a public emergency call center is, expands the definition of obstructing a government operation, repeated phone calls from nuisance callers of no legitimate purpose. Finally, legislation is getting together on this, 2 years ago I told them to tie this to obstruction. Tried to make it a petty offence, after some back and forth this is going to be signed by Governor this week/ passed unanimously throughout the house. This has been long overdue.
- On April 1st we had guests from NTIA out of Washington D.C. meet with Jeffcom staff. Jeffcom is doing unique things behind the scenes when it comes to AI technology, setting pace for industry as whole. Jeffcom has been invited to participate in symposium on May 8th. This is important for where this industry is going and behind the scenes infrastructure.
- Hiring update – 3 laterals starting next Tuesday (#1 Flagstaff PD, #2 Salt Lake Regional, #3 long time dispatcher at Clear Creek). Lost a few from the last Academy. May 13th Academy of 8.
- Appreciate you all adjusting to a Zoom meeting today due to Awards Ceremony. This is our opportunity to recognize outstanding work the people at Jeffcom here do. We look forward to seeing you all here at 440 Indiana at 3:00pm.

C. Legal Update
No update

VI. OLD BUSINESS

- Red Rocks Community College Police Department
 - Brian Wilkerson – Transition study like all other entities. RRCC is partnered with Arvada PD and Lakewood PD for their 2 campuses. Scope of services call answering, dispatching, data entry etc. We would be taking over emergency notifications and emergency lockdowns, monitoring camera feed if needed. Excluded lost and found, unlocks and panic alarms would become officer initiated, similar to what we do with other agencies. Call volume is small relative to other agencies, about 450 calls for service a year and 1000 officer-initiated calls. Standard service is that we currently provide, nothing different there. Operation assumptions, 4 on duty at once, officers do not currently use MDT's expect those would be in place prior to transition. They have a dedicated channel and have access to, EFORCE which we have transitioned from before. Campus Emergency Phone rerouted to Jeffcom from Red Rocks IT. Cost perspective that would be implemented the previously discussed minimal annual user fee of \$30,000. They would be responsible for, MDT licenses, CAD to CAD integration, radio reprogramming, MDT purchasing and deployment. Plan for 3 month transition timeframe, radio training prior to go live. Could be faster given

the straightforward nature of this one. Incorporated into Lakewood Channel 3 (Lakewood west corridor) and Arvada Channel 2.

- Anthony Schaller – Request letter was received early in March. Speaking on behalf of Red Rocks. Thank you for taking time to consider our proposal and to hear us out. Has been with Red Rocks a little over 15 years. Appointed Chief of Police on December 1st. It was apparent there were gaps in our coverage in dispatch and it was an opportunity to address these safety gaps. I feel that Jeffcom will provide our officers the resources and information that they will need to safely and productively conduct their duties every day. This opportunity to foster a conducive relationship with my department and all metro area departments to help to effectively serve our community. Formal request to partner with Jeffcom to receive dispatch services.
- Mr. Brady supports the acquisition of Red Rocks, with it being in two of our jurisdiction's given a critical incident communication would be essential. This is more of an operational need for the county than some other recent acquisitions, I'm supportive of that.
- Mr. Smith – has no issues with it. Have already spoken to Chief, does not anticipate a heavy call load to interfere, more calls to keep them connected with what is going on at the campus.
- Mr. Harvey – agree with Mr. Brady. This is critical to get all agencies on board for communication, whether it's a law or fire incident communication is important.

MOTION FOR APPROVAL FOR JEFFCOM TO PROVIDE DISPATCH SERVICES FOR RED ROCKS COMMUNITY COLLEGE.

It was moved by Ed Brady and seconded by Mike Weege to approve Jeffcom to provide dispatch services for Red Rocks Community College. The motion was voted upon and carried unanimously.

- Brian Wilkerson
 - SLA Discussion
 - Have done research in best practices perspective, in process of going around to individual agencies half done now and half still to go. Next meeting presenting proposal to the board for how SLA could or should be modified.
 - Allocation Study Update
 - Tracking admin calls and getting numbers on that. Next Board meeting will have discussion on what we are finding from allocation perspective. Do not anticipate having a formal proposal until June. Narrow in on where we want to go with that.
 - Standardization Update
 - Non-Emergency Number Consolidation, Consolidated Data Pod, Field Notifications, Channel Markers – Only 1 remaining Agency that is still working through to make Jeffcom the only published number. Good progress in short amount of time. Data Pod is still on going, look at operational and technological perspectives. Continue to provide updates still a few months out. Field notifications, matrix that has been drafted and much more standardized approach.

Should be in next month or so. Channel markers, working with one last agency finalizing process. Take a look at additional opportunities and speak with your operation folk to see if there is opportunities to standardize across these. These have either come from Agencies or Jeffcom staff as what would be most beneficial for resources, training and operational impacts. Potential Fire opportunities as well.

- Mr. Brady's - What is the Law Op's group part in the discussions. We have not taken this list to them yet, but it would be part of the process as well.
- Mr. Brady – Next Board Meeting May 15th National Police Week – Joe Harvey and Ed Brady will not be here in Colorado. It was decided by Mr. Harvey to change the Meeting date to May 22nd at 9:00 in person due to what is going to be discussed.
 - Budget discussions are coming up. Is there any information that is available for the board. Preliminary in May and in June come up with a vote or consensus.

VII. NEW BUSINESS

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Ed Brady and seconded by Kirk Lock to adjourn the board meeting of the Jefferson County Communications Center Authority board of directors. The motion was voted upon and carried.

Meeting was adjourned at 9:47 am.