



## **Record of Proceedings**

Jefferson County Communications Center Authority

Board of Directors Special Meeting

March 31, 2026, 12:30 pm

This meeting was held via Zoom video conference. It was accessible for the public to listen via phone conference.

### **I. CALL TO ORDER**

**The board meeting of the Jefferson County Communications Center Authority (Jeffcom) was called to order by Mike Weege at 12:30pm. This meeting was held in accordance with the applicable statutes of the state of Colorado.**

### **II. ROLL CALL**

President Mike Weege (EFD)	Present
Vice President Ed Brady (Arvada PD)	Present
Secretary/Treasurer Kirk Lock (Arvada Fire)	Present
Member Jeremy Metz (West Metro Fire)	Present
Member Reggie Marinelli (Jeffco Sheriff's Office)	Not Present
<i>Proxy Del Kleinschmidt</i>	<i>Present</i>
Member Chris Murtha (Wheat Ridge PD)	Present
Member Phil Smith (Lakewood PD)	Present
Member Kasey Beal (Golden Fire)	Present

Also in attendance were:

Kevin Biegert, Gayle Johnston, Gina Ramirez, Jen Sandoval, Ethan Honaman and Brooke Brunetti.

Kathryn Winn of Collins, Cole, Winn & Ulmer, PLLC  
Jeff Irvin of JCECA

Matt Osier with Arvada Fire  
Eric Kellogg with Wheat Ridge PD  
Mike Kirkpatrick with West Metro Fire Rescue  
Mike Hendershot with Golden PD

### **III. PUBLIC COMMENT – (Limited to 3 minutes each)**

No public comment

#### **IV. NEW BUSINESS**

##### **A. Appointment of Acting Interim Executive Director**

- The board has discussed that with Jeff retiring and Kevin's last day being 4/10 it was appropriate to have someone take this acting role in the interim time until an interim can be decided. Kevin has agreed and the Board appreciates his willingness to do so.

**Motion to appoint Kevin Biegert as Acting Executive Director immediately to ratify all actions heretofore taken by Kevin in his role as Acting Executive Director. Moved by Mike Weege and seconded by Ed Brady. The motion was voted upon and carried unanimously.**

**MOTION: At approximately 12:37 pm it was moved by Ed Brady and seconded by Jeremy Metz to move into executive session pursuant to CRS 24-6-402(4)(f) for the purpose of discussing a personnel matter regarding the annual review of the Executive Director and CRS 24-6-402(4)(e) for determining positions. The motion was voted upon and carried unanimously.**

#### **V. Executive Session**

**Executive Session pursuant to C.R.S. 24-6-402(4)(b) and 402(4)(e) for a conference with general counsel to receive legal advice related to, and determining positions relative to matters that may be subject to negotiation and instructing negotiators on, a services agreement for Interim Executive Director leadership and operational oversight services.**

**MOTION: At approximately 1:01pm it was moved by Kirk Lock and seconded by Jeremy Metz to reconvene the special meeting of the Jefferson County Communications Authority board of directors. The motion was voted upon and carried unanimously.**

**Back in open meeting 1:02pm.**

**Motion to authorize legal counsel and the Board President and Kirk Lock to negotiate and prepare a contract with the Criswell Group for interim executive director services and for the Board President to sign the agreement. Moved by Ed Brady and seconded by Del Kleinschmidt. Discussion by Board on qualifications of Deanne Criswell with the Criswell Group. The motion was voted upon and carried unanimously.**

#### **VI. ADJOURNMENT**

**MOTION: There being no further business to be presented it was moved by Ed Brady and seconded by Chris Murtha to adjourn the special board meeting of the Jefferson County Communications Center Authority board of directors. The motion was voted upon and carried unanimously.**

**Meeting was adjourned at 1:05pm**

Prepared by Brooke Brunetti