



Record of Proceedings

Jefferson County Communications Center Authority

Board of Directors

April 16, 2026, 9:00 am

This meeting was held via Zoom video conference. It was accessible for the public to listen via phone conference.

I. CALL TO ORDER

The board meeting of the Jefferson County Communications Center Authority (Jeffcom) was called to order by Mike Weege at 9:00am. This meeting was held in accordance with the applicable statutes of the state of Colorado.

II. ROLL CALL

President Mike Weege (EFD)	Present
Vice President Ed Brady (Arvada PD)	Present
Secretary/Treasurer Kirk Lock (Arvada Fire)	Present
Member Jeremy Metz (West Metro Fire)	Present
Member Reggie Marinelli (Jeffco Sheriff's Office)	Present
Member Chris Murtha (Wheat Ridge PD)	Not Present
<i>Proxy Eric Kellogg (Wheat Ridge PD)</i>	<i>Present</i>
Member Phil Smith (Lakewood PD)	Present
Member Kasey Beal (City of Golden)	Present

Also in attendance were:

Gayle Johnston, Gina Ramirez, Geena Gomez, Ethan Honaman, Cherish Moon, Courtney Wolschlager, Jen Gustin, Kevin Garcia, Melyssa Bishop, Ashley Dalton, Rebecca Fuller and Brooke Brunetti.

Kathryn Winn of Collins, Cole, Winn & Ulmer, PLLC

Brian Wilkerson of Talion Defense

Cathy Fromm with Fromm & Company LLC

Jeff Irvin of JCECA

Matt Brown Clear Creek Sheriff's Office

Randy McNitt with Edgewater PD

Mike Hendershot with Golden PD

Del Kleinschmidt with Jefferson County Sheriff's Office

Kenneth Fountain Lakeside PD

Mike Maestas with Lakewood PD
Mike Kirkpatrick with West Metro Fire Rescue

III. PUBLIC COMMENT – (Limited to 3 minutes each)

No public comment

IV. APPROVAL OF RECORD OF PROCEEDINGS

- Minutes of the March 26, 2026 Regular Meeting

MOTION: It was moved by Kirk Lock and seconded by Kasey Beal to approve the record of proceedings of the regular board meeting for March 26, 2026. The motion was voted upon and approved unanimously.

- Minutes of the March 31, 2026 Special Meeting

MOTION: It was moved by Ed Brady and seconded by Kirk Lock to approve the record of proceedings of the special board meeting for March 31, 2026. The motion was voted upon and approved unanimously.

V. REPORTS

A. Financial and Budget Update – Fromm and Company LLC

March 2026 Financial Statement – Cathy – March Unaudited 25% through 2026
Total Revenues on budget at 24%. Dues and memberships at 48% upfront at beginning of year. Software a lot paid up front 74%, Phone systems at 32%, Meeting and Office expense below budget at 15%. Facility cost 54% due to Property and Liability insurance upfront at beginning of year. Total Employment expenses with salaries and benefits right on budget at 23% and overall total Expenditures right on budget at 25%. Contingency Fund interest over \$13,900 with another unrealized loss with the net loss of \$4256 at end of March Capital fund unrealized loss of \$5093 for total of \$4612. Expenditures the Motorola Radio Lease Purchase was paid and JCECA will be billed for their portion of that which is \$252,000. Cash position at end of month, in General Checking just over \$650,000 the adjusted balance at \$228,323. Contingency Edge \$4,247,141 and Capital Edge with the unrealized loss ended at just under \$3,900,000. Colotrust Plus account 3.7610% and Colotrust EDGE 3.8855%.

MOTION TO APPROVE THE MARCH 2026 FINANCIAL STATEMENT.

It was moved by Jeremy Metz and seconded by Reggie Marinelli to approve the March 2026 financial statement. The motion was voted upon and carried unanimously.

B. General Updates

- CAD RFP Update – Ethan Honaman

- Early February it was determined that Jeffcom was moving forward from the CAD RFI to a RFP process. There were 7 vendors interested in attending a preproposal conference that was held, of those five responded to the CAD RFP. A group was formed from internal employees, R1 employees and employees from each of the member agencies to help with this process. Each vendor was given 4 hour demo on site, each with the same criteria, operational functionality, infrastructure, integration and cost. The group determined on 2 vendors to move forward to the sandbox process. There were 3 not invited to the next phase. The sandbox phase is 7 days to stand up a CAD system for Jeffcom with 21 days to test. Currently on day 4 of this process. It will not be concurrent but back to back. Through this process it was identified that there have been a lot of technology enhancements in the marketplace including being a cloud native product, integrations and what can be done with it. Aggressive timeline that has been extended a little, pushed to quarter 2 of next year. The foundation is being built. The companies moving forward with the sandbox process are Mark 43 and Hexagon/ Octave. The other companies were notified today.
- HR Update – Gayle Johnston
 - Thank you to all the Agencies, User Agencies and JCECA for Telecom Week for all your support as well as thank you to the Employee Enrichment team for planning and putting the week together. Also thank you to those who attended the award ceremony yesterday. Thank you to Brooke, she coordinates that whole day and did an amazing job.
 - Hiring update – Ethan Honaman has been promoted to Deputy Director of Information Technology. His previous position Information Technology Manager will be posted next week both internally and externally. Cherish Moon was promoted to Support Services Manager. Brooke Brunetti has been promoted to our Human Resources Business Partner, she is aware she will be wearing two hats for the foreseeable future. Three new Supervisors Jerry Delatorre, Kelli Elliott, and Ethan Lehrke. Open positions, currently hiring for Support Services Supervisor, Training Supervisor, and QA Technician. May academy has 9 in the process, 6 offer letters and 3 in suitability phase. Currently at 130 ECS and 17 Supervisors.

C. Legal Update
No update

VI. OLD BUSINESS

- A. Recruiting Firm RFP – Gayle Johnston
 - Chief Brady – met with Gayle Johnston and Chief Metz worked through the creation of the RFP. Gayle sent it out April 1st and individually to all 6 firms that submitted and is posted to the website. Of the 6 two firms have responded, Greg Prothman and Bob Murray and Associates. Formed a review committee

made up of Gayle Johnston, Ed Brady, Jeremy Metz, Operations Manager Gomez and Deputy Director Ethan Honaman. The timeline that was determined is April 24th all RFP's are due, review RFP's on or by May 19th and finalize contract at end of May. Should come to the Board in May with final selection. Chief Brady noted it was important to get employee feedback that is why the committee was formed. Chief Metz stated still working on a grading criteria.

B. Interim Director Update – Chief Weege

- Chief Weege has been in contact with Deanne, she will be starting on April 27th.
- Cathy has contracts to get payments set up.
- Will stay in contact with her.

C. Contract for Acting Interim Director and IT Consulting

- Contracts were sent out to the Board, since Kevin is already in that position and need the Board to ratify that contract. Kathryn Winn – because Kevin through his company, Tacteon LLC, would be providing on going services, assisting with CAD RFP process and ongoing consulting work that was anticipated. It is all included in this one agreement at the same rate at an hourly basis.

MOTION: It was moved by Ed Brady and seconded by Kirk Lock to approve the contract with Tacteon LLC. The motion was voted upon and approved unanimously.

D. Brian Wilkerson

- SLA Update – Specifically related the call time with the BOLO, the process that was put in place when there were no cars available. There have been some challenges with that implementation specifically noncompliance only about 6% of that calls not seeing an impact on the SLA. Data gaps that were found hard to provide data. Gustin – this BOLO placeholder was a deviance from normal workflows. Typically, P0 and P1 were aired within the 60 second mark, through the process it was found that BOLOs on P2 and P1 the previous policy stated Priority 2 calls had to be aired within 5 minutes if units are available. It was changed to 60 second in this BOLO process to meet the SLA. The change in the workflow is resulting in low QA scores. SLA including the P2 calls they are not as emergent as P0 and P1's, P2 calls are going to be looked at and reevaluate their priorities. Working to better align the P2 calls moving forward and request to have the Priority 2s removed out of the SLAs. Wilkerson suggest for next three months measure the two SLA's separately P0/P1 and P2. In addition to no car available tags, they add to the entry on CAD. Would the board have any issues with shifting the SLA's to be able to obtain data and reevaluate in 90 days with better data. No issues or concerns noted from the board. Chief Metz stated a separate question concerning fire delta and echoes were going to benchmark against the 60 seconds but it's showing up at 90 seconds. Wilkerson will look at it.

VII. NEW BUSINESS

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Kirk Lock and seconded by Ed Brady to adjourn the board meeting of the Jefferson County Communications Center Authority board of directors. The motion was voted upon and carried.

Meeting was adjourned at 9:27 am.

Prepared by Brooke Brunetti