



Record of Proceedings

Jefferson County Communications Center Authority

Board of Directors

February 19, 2026, 9:00 am

This meeting was held via Zoom video conference. It was accessible for the public to listen via phone conference.

I. CALL TO ORDER

The board meeting of the Jefferson County Communications Center Authority (Jeffcom) was called to order by Mike Weege at 9:00am. This meeting was held in accordance with the applicable statutes of the state of Colorado.

II. ROLL CALL

President Joe Harvey (Golden PD)	Not Present
<i>Proxy Kasey Beal</i>	<i>Present</i>
Vice President Mike Weege (Evergreen FD)	Present
Secretary/Treasurer Ed Brady (Arvada PD)	Present
Member Jeremy Metz (West Metro Fire Rescue)	Present
Member Reggie Marinelli (Jeffco Sheriff's Office)	Not Present
<i>Proxy Del Kleinschmidt</i>	<i>Present</i>
Member Kirk Lock (Arvada Fire)	Present
Member Chris Murtha (Wheat Ridge PD)	Present
Member Phil Smith (Lakewood PD)	Present

Also in attendance were:

Jeff Streeter, Kevin Biegert, Gayle Johnston, Gina Ramirez, Jen Sandoval, Jen Gustin, Geena Gomez, Ethan Honaman, Kyle Mickelson, Courtney Wolschlager, Cherish Moon, Kevin Garcia and Brooke Brunetti.

Kathryn Winn of Collins, Cole, Flynn, Winn & Ulmer, PLLC

Brian Wilkerson of Talion Defense

Cathy Fromm with Fromm & Company LLC

Jeff Irvin of JCECA

Matt Osier with Arvada Fire

Todd Reeves with Arvada PD

Randy McNitt with Edgewater PD-

Nate Buseck with Idaho Springs PD

Mike Kirkpatrick with West Metro Fire Rescue

Mike Maestas with Lakewood PD

III. PUBLIC COMMENT – (Limited to 3 minutes each)

No public comment

IV. APPROVAL OF RECORD OF PROCEEDINGS

- Minutes of the November 20, 2025 Regular Meeting

MOTION: It was moved by Jeremy Metz and seconded by Chris Murtha to approve the record of proceedings of the regular board meeting for November 20, 2025. The motion was voted upon and approved unanimously.

V. REPORTS

A. Financial and Budget Update – Fromm and Company LLC

- November 2025, December 2025 and January 2026 Financial Statements – Cathy – December ended 98% revenue the Radio lease purchase from JCECA was moved to the capital fund because that is where the lease purchase is recorded. General Operating expenditures 84%, dues and memberships 52%, software 96%, phone systems 79%, Meeting and office expenses 90%, facility cost 90%. JCECA salaries at 88% Jeffcom salaries and benefits at 135% but overall salaries was under budget at 92%. Total expenditures at 91%. These numbers can change still getting 2025 invoices in that will need to be paid back. Contingency fund came in strong with interest over 80% and unrealized gain at end of year of \$31. Capital Fund interest just under 100%. Expenditures are over at 115% likely due to the lease purchase on the radio because the authority is capitalizing the purchase the full amount is on there as opposed as just their portion that is why the contribution from JCECA was moved there. Adjusted balance at end of year just over \$11,000,000. Budget hearing to adjust capital fund as early as March. January Unaudited 8% through 2026 Total Revenues at 16%. General operation expenditures 14%. Dues and memberships at 42% upfront at beginning of year. Software 68%, Phone systems 31% Motorola upfront at beginning of the year, Meeting and Office expense 5%. Facility cost 25% due to P and L insurance upfront at beginning of year. Total Employment expenses are combined this year with JCECA and Jeffcom salaries right on budget at 8% and total Expenditures overall budget at 11%. Capital fund a little ahead for interest, on budget at 15%. Cash position at end of January, in General Checking just over \$900,000. Contingency Edge \$4,224,764 and just under 5.6 million in Capital Edge. Did have to make transfer to help funds until we received some of our member contributions and large licenses fee.

MOTION TO APPROVE THE NOVEMBER 2025, DECEMBER 2025 AND JANUARY 2026 FINANCIAL STATEMENT. It was moved by Del Kleinschmidt and seconded by Kirk Lock to approve the November 2025, December 2025 and January 2026 financial statement. The motion was voted upon and carried unanimously.

B. Executive Director Update

• General Updates

- Laurel Strandberg has retired after 31 years of dispatch service. She moved over as a floor supervisor in 2018 from Lakewood. We will do some restructuring of her position. She will be missed and has done a lot for this organization. Jeffcom wishes her the best.
- Jeffcom added a 4th Operations manager position process has concluded. This position was approved within the budget. It was much needed to share the workload and span of control. Congratulations to Courtney Wolschlager, she has been with Jeffcom since the consolidation and came to us by way of JCSO. Did very well in the process, good job Courtney she will do a tremendous job with the team.
- National Telecommunicators Week will be the 12th-18th
 - Jeffcom's Award Ceremony will be held here on Wednesday April 15th at 3:00pm. You are all welcome and encouraged to attend.
 - Award recipients were nominated by staff. Both the Fire Responder, Michael Roluti, and Law Responder, Deputy Thomas Hammetter, were nominated by floor staff as well.
- Agencies reaching out to Jeffcom. Three dignitaries from Budapest, Hungary. In January there were members of His Majesties Coastguard that came out for a tour and to sit down with our team. Then in February there were 4 additional dignitaries from Budapest that came back out.
- Management retreat
 - 3-year road map/ 6 pillars to drive organization. The team has been working on the next 3-year roadmap will have some updates next month with 4 pillars -partnerships/ Tech/ Agencies.
 - Mission Statement was revisited and will be presented next month.
 - Worked on creating 2026 goals
 - Questions/ concerns – CAD by Q1 2027
 - It will have CAD to CAD
 - Chief Metz had questions on replacement architecture
 - Chief Brady thanked the team for tremendous work
- Kyle Mickelson – Data Pod Update
 - 12 People ECS level in training
 - Two main components the internal and external
 - March 9th Proof of Concept
 - Primary channel and a secondary channel
 - Service enhancements
 - March 23rd roll out with March 2nd the plan will be sent out
 - Thank you to the agency liaisons
 - Continuous monitoring and feedback with a 90 day and 6 month review
- Kevin Biegert – CAD RFP Update
 - Wanted to point out on system replacement terminology. Evaluating a rehost or replacement CAD system with Central Square since 2022, under lying infrastructure in server and what versions they are on. CAD replacement even if Central Square would still stand-up replacement action.

- AVL update - data is coming in from mobile terminals to mobile server but somewhere between the mobile server and the routing and the GIS, and the CAD there is an update that is failing sporadically. December 20th hearing from every agency having issues. This is a high priority and will be continued to be worked on.
- The PowerPoint presentation is attached hereto and incorporated herein.

C. Legal Update
No update

VI. OLD BUSINESS

- Service Level Agreement - Brian Wilkerson
 - NENA collaboration with NFPA
 - Three components – Call Answering, Call Processing and Call Dispatching
 - Since January when there were no cars available attach a BOLO to a call so there is a disposition to start with to measure what impact that has it was done prior in notes. Identifier attached to pending call. Mobile users will briefly see that call go to assigned then it will go back into pending. In beta phase of testing to see how it is affecting data and if its good practice will be adjusted accordingly.
 - The PowerPoint presentation is attached hereto and incorporated herein.
 - Concerns with moving standards due to accreditation

The board extended their congratulations to Courtney Wolschlager on her new position as Operations Manager.

VII. NEW BUSINESS

A. Resolution 2026-01 Resolution Designation a Posting Location

MOTION TO APPROVE RESOLUTION 2026-01 DESIGNATING A POSTING

It was moved by Jeremy Metz and seconded by Kirk Lock to approve Resolution 2026-01 Designating a Posting Location. The motion was voted upon and carried unanimously.

B. Resolution 2026-02 Resolution Setting Schedule of Regular Meetings

MOTION TO APPROVE RESOLUTION 2026-02 SETTING SCHEDULE OF REGULAR MEETINGS

It was moved by Chris Murth and seconded by Jeremy Metz to approve Resolution 2026-02 Setting Schedule of Regular Meetings. The motion was voted upon and carried unanimously.

C. Resolution 2026-03 A Resolution Amending the Employee Handbook

MOTION TO APPROVE RESOLUTION 2026-03 AMENDING THE EMPLOYEE HANDBOOK.

It was moved by Jeremy Metz and seconded by Chris Murtha to approve Resolution 2026-03 Amending the Employee Handbook. The motion was voted upon and carried unanimously.

D. City of Golden/ Golden Fire Department RFP for ambulance services – Fire Chief Kasey Beal

VIII. EXECUTIVE SESSION

A. Executive session pursuant to Section 24-6-402(4)(f), C.R.S. for the purpose of discussing a personnel matter regarding the annual review of the Executive Director.

MOTION: At approximately 10:35am it was moved by Kasey Beal and seconded by Ed Brady to move into executive session pursuant to §24-6-402(4)(f), C.R.S. for purpose of discussing a personnel matter regarding the annual review of the Executive’s Director. The motion was voted upon and carried unanimously.

MOTION: At approximately 11:42am it was moved by Kirk Lock and seconded by Chris Murtha to reconvene the regular meeting of the Jefferson County Communications Authority board of directors. The motion was voted upon and carried.

No motions were made, and no votes were taken during Executive Session.

IX. ADJOURNMENT

Meeting was adjourned at 11:43 am.

Prepared by Brooke Brunetti

Status Update



- Current CAD is still experiencing significant issues with AVL updates
 - Impact to response plans (closest unit), display of units on CAD/Mobile map
- Lengthy call with CST on 2/18 to troubleshoot
- *Brooks check returned items resolved on 1/27 with notification to service resolution 100%*

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Event	Date
RFP Issued	February 3, 2026
Intent to Respond	February 10
Pre-Proposal Conference	February 12
Deadline to Submit Written Inquiries	February 20
(Final) Response to Written Inquiries	February 25, 2026
Proposal Due Date	March 6, NLT 1600 MST

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Schedule Cont.



- The schedule below is *anticipated* only and subject to change.

March: Proposal Review, Shortlist, Demonstrations April/May:

Sandbox Evaluations

Final Proposal and Communication

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Agency	Name	Title	Email
Jefferson 911	Kath Beggart	Deputy Director of Information Technology	kath.beggart@jefferson911.com
Jefferson 911	Ethan Honaman	Information Technology Manager	ethan.honaman@jefferson911.com
Jefferson 911	Brian Schilly	Systems Administrator	brian.schilly@jefferson911.com
Jefferson 911	Josiah Bagley	Communications Supervisor	josiah.bagley@jefferson911.com
Jefferson 911	Geena Gomez	Operations Manager	geena.gomez@jefferson911.com
Jefferson 911	Jamie Sandovica	Deputy Director of Operations	jamie.sandovica@jefferson911.com
Jefferson 911	Chelsea Moon	Training Supervisor	chelsea.moon@jefferson911.com
Jefferson 911	Justin Effies	Training Specialist	justin.effies@jefferson911.com
Jefferson 911	Ethan Letwinke	QA Specialist	ethan.letwinke@jefferson911.com
R1 Schools	Brandon Rood	Manager Emergent/Dispatch Operations	brandon.rood@jeffco.k12.co.us
R1 Schools	Deja Avila	Lead Dispatch Supervisor	deja.avila@jeffco.k12.co.us
West Metro Fire Rescue	Eric Bates	Information Technology Director	ebates@westmetrowe.org
Aranda Fire Rescue	Jan Siemens	Business Improvement Manager	jan.siemens@arandafire.org
Evergreen Fire Rescue	Dave Olsen	Lieutenant - Genesee Fire	rolf@evergreenfire.net
Golden Fire	Kasey Beel	Fire Chief	kbeel@cityofgolden.net
Arvada Police	Amy Storms	Senior Mobile Systems Administrator	astorms@arvada.org
Golden Police	Matt Donohue	Commander	mdonohue@cityofgolden.net
Wheat Ridge Police	Dwayne Baker	Sergeant	dbaker@cityofwheatridge.com
Jefferson County Sheriff	Curtis Condrashy	Commander	ccondrashy@jeffersoncounty.net
Jefferson County	Sam Lottman	Commissioner	slottman@jeffersoncounty.net

