



Record of Proceedings

Jefferson County Communications Center Authority

Board of Directors

October 16, 2025, 9:00 am

This meeting was held via Zoom video conference. It was accessible for the public to listen via phone conference.

I. CALL TO ORDER

The board meeting of the Jefferson County Communications Center Authority (Jeffcom) was called to order by Joe Harvey at 9:00am. This meeting was held in accordance with the applicable statutes of the state of Colorado.

II. ROLL CALL

President Joe Harvey (Golden PD)	Present
Vice President Mike Weege (EFD)	Present
Secretary/Treasurer Ed Brady (Arvada PD)	Present
Member Jeremy Metz (West Metro Fire)	Present
Member Reggie Marinelli (Jeffco Sheriff's Office)	Present
Member Kirk Lock (Arvada Fire)	Present
Member Chris Murtha (Wheat Ridge PD)	Present
Member Phil Smith (Lakewood PD)	Present

Also in attendance were:

Jeff Streeter, Kevin Biegert, Gayle Johnston, Gina Ramirez, Jen Sandoval, Jen Gustin, Geena Gomez, Kyle Mickelson, Laurel Strandberg, Shane Palmer, Cherish Moon, Kellie Vaughan, Josh Bugtai, Rylee Legreide, Carol Burciaga, Bailey Naylor and Brooke Brunetti.

Kathryn Winn of Collins, Cole, Flynn, Winn & Ulmer, PLLC

Brian Wilkerson of Talion Defense

Cathy Fromm with Fromm & Company LLC

Jeff Irvin of JCECA

Matt Osier with Arvada Fire

Todd Reeves with Arvada PD

Dave Montesi Evergreen Fire

Mike Kirkpatrick with West Metro

Eric Kellogg with Wheat Ridge PD

Kenneth Fountain with Lakeside PD

Anita Koester with Lakewood PD

III. PUBLIC COMMENT – (Limited to 3 minutes each)

No public comment

IV. APPROVAL OF RECORD OF PROCEEDINGS

- Minutes of the August 21, 2025 Regular Meeting

MOTION: It was moved by Chris Murtha and seconded by Kirk Lock to approve the record of proceedings of the regular board meeting for August 21, 2025. The motion was voted upon and approved unanimously.

V. REPORTS

A. Financial and Budget Update – Fromm and Company LLC

- October 2025 Financial Statement – Cathy – October Unaudited 75% through 2025 Total Revenues at 73%. Revenues at the end of the month are at \$18,591,764. General Operating Expenses 66% Dues and memberships at 52%. Software 89%, Phone systems over budget at 74%, Meeting and Office expense 71%. Facility cost 71%. Total Expenditures overall budget at 71 %. Contingency fund still going strong and running ahead of the interest that was anticipated. Capital fund right there was a JCECA contribution in there for the Radio Lease payment. End of the month just under \$5.5 Million. Cash position at end of month, in General Checking just around \$900,000. Colotruss Plus yield at 4.31% and Colotruss Edge average yield at 4.35%.

MOTION TO APPROVE THE SEPTEMBER 2025 FINANCIAL STATEMENT.

It was moved by Reggie Marinelli and seconded by Jeremy Mets to approve the September 2025 financial statement. The motion was voted upon and carried unanimously.

B. Executive Director Update

- General Updates
 - Opened 2026 January Academy hiring process, have good numbers coming in so far. Unknown what the January Academy numbers will look like.
 - Currently staffed at 133 and 3 vacancies
 - 11 in the current academy
 - NTIA Report
 - Symposium with NTIA previously talked about what Jeffcom is doing in their report.
 - New Payroll system, switching from Paylocity to Paycom. Budgeting purposes is going to put a lot of our software into one
 - Trunk or Treat Saturday October 25th from 1-3pm. Open to all our employees and families. Not open to the public.
 - Questions for Jeff Streeter-
 - Reggie Marinelli – Is Jeffcom keeping an eye on legislature on AI?
 - Will be reading up on exemption and State Legislation. Jeffcom has closed AI.
 - Draft Budget

- Went Line by line to build this budget out. This holds true to not increasing Member Agencies fees. The reallocations are listed on the draft budget. The percentages will be updated to reflect changes.
- Down in user fees
 - Reminder all users are a 3 year average with Boards approval last year, average plus the 2.7% CPI increase. First year this has been applied – Agencies have been notified.
 - Fairmount Fire has been rolled into Arvada Fire and that fee has been adjusted to 4.5.
 - Park County Fire has been removed for now, trying to work through Park County officials as well as Hartzel Fire.
 - R1 – CAD support and licensing
- Mission Square – The retirement entity had a forfeiture of funds of \$203,000. This will count toward revenue in 2026 with Board approval will use those funds towards an Employee Incentive.
- Interest – Seems to be low estimate. Historically keep it a low estimate unknown how the market will sway.
- JCECA - \$14,079,865
 - Thank you Jeff Irvin and JCECA Board – found ways to support year after year. Helps Jeffcom out immensely.
- Software – Gov Transfer RMS system - New \$6120. This software will be on boarded this afternoon.
- Will be signing contract with UCCS Institute for Human Resilience for \$15,000 for Peer Support Group that includes a full time psychologist.
- Carbyne moved to Capital per Board recommendation
- Facility Cost condensed
- Insurance TWC – Space saver, will not have a number until late November.
 - IDT insurance is factored in there
- Jeffcom is unique that every position here goes directly to 911 functionality. Total Salaries \$21,865,610 including benefits, medical insurance went up 8%.
- Contribution to employee 457 incentive will remain optional. Opportunity to invest in people’s futures.
 - 100% involvement would be \$220,000.
 - Minimum \$50.00 per check into 457, Jeffcom will match \$100 into 401A max. Joe Harvey in favor, however, recommends doing percentage rather than dollar amount. Jeff Streeter believes a dollar amount makes it easier to budget for a final dollar amount. Jeremy Metz in favor of flat dollar amount, mention to be cautious of the loan administrative work load it could possibly cause.
 - Vesting schedule would stay the same – fully vested after 5 years. Could look into two different vesting schedules if the Board would like to.
 - Only 42 employees partake in the 457 currently.
- Paycom – National Corporation

- Help with reports
- On boarding / Recruiting / Testing / LMS/ Performance Management
- Deduction coming out of 50% of increase for agencies that experienced an increase
- Contingency Fund 20% reserve will have \$800,000 being transferred.
- Chris Murtha is satisfied with items involved in move or one time transferred costs being reallocated funds and cleaned up line items to make sure not doing anything the Board would not be comfortable with.
 - Age of the CAD system – take on one item at a time rather than all at once.
 - Included options in this budget for retention
 - Recommends this is a solid draft budget for this upcoming year.
- Salaries going into 2026 highest in the Metro Area.
 - Jeffcom has never had to freeze salaries.
- RFI for CAD System
 - Planned on Capital Improvement plan moving forward
 - Will listen to see what is out there with end date of November
 - Keep Jeffcom relevant in technology
- Joe Harvey thanked Chris Murtha for doing a deep dive. Appreciates Jeff Streeter for doing everything to keep people happy. Also appreciates the continued support from JCECA’s Jeff Irvin and his close work with Jeff Streeter and JCECA’s Board.
- Questions regarding notifications
 - Ed Brady - Notifications to regional areas, this is being worked on currently. Timely notification for agencies on calls that may affect another jurisdiction.
 - Working to campaign with Fire Mitigation, King Soopers/ Safeway parking lots educating citizens one how and where to sign up.
 - Working on private schools and nursing homes that are not notified when R1 schools initiate a lockdown.

C. Legal Update
No update

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

There being no further business to be presented, the regular business meeting was adjourned at 10:03 am.