



Record of Proceedings

Jefferson County Communications Center Authority

Board of Directors

August 20, 2026, 9:00 am

This meeting was held via Zoom video conference. It was accessible for the public to listen via phone conference.

I. CALL TO ORDER

The board meeting of the Jefferson County Communications Center Authority (Jeffcom) was called to order by Mike Weege at 9:00am. This meeting was held in accordance with the applicable statutes of the state of Colorado.

II. ROLL CALL

President Mike Weege (EFD)	Present
Vice President Ed Brady (Arvada PD)	Present
Secretary/Treasurer Kirk Lock (Arvada Fire)	Present
Member Jeremy Metz (West Metro Fire)	Present
Member Reggie Marinelli (Jeffco Sheriff's Office)	Present
Member Chris Murtha (Wheat Ridge PD)	Not Present
<i>Proxy Eric Kellogg (Wheat Ridge PD)</i>	<i>Present</i>
Member Phil Smith (Lakewood PD)	Present
Proxy Michele Wagner (City of Golden)	Present

Also in attendance were:

Gayle Johnston, Deanne Criswell, Brian Schilly, Jen Sandoval, Gina Ramirez, Geena Gomez-Wurtz, Cherish Moon, Kyle Mickelson, Courtney Wolschlager, Jen Gustin, Kevin Garcia, Shane Palmer, Justin Eiffes, Nancy Burkhalter, Branson Ruble, Carol Burciaga, Jerry Delatorre and Brooke Brunetti.

Kathryn Winn of Collins, Cole, Winn & Ulmer, PLLC
Brian Wilkerson of Talion Defense
Cathy Fromm with Fromm & Company LLC
Jeff Irvin of JCECA
Christine McLeod of Haynie & Company
Gordie Olson of GMP
Lee Ann Magoski with Monterey County

Matt Osier with Arvada Fire
Randy McNitt with Edgewater PD
Sean Jones with Golden Fire
Mike Hendershot with Golden PD
Del Kleinschmidt with Jefferson County Sheriff's Office
Bob Fager with Highland Rescue
Mike Kirkpatrick with West Metro Fire Rescue

III. PUBLIC COMMENT – (Limited to 3 minutes each)

No public comment

IV. APPROVAL OF RECORD OF PROCEEDINGS

- Minutes of the July 16, 2026 Regular Meeting

MOTION: It was moved by Kirk Lock and seconded by Reggie Marinelli to approve the record of proceedings of the regular board meeting for July 16, 2026. The motion was voted upon and approved unanimously.

V. REPORTS

- A. Financial and Budget Update – Fromm and Company LLC
 - Audited Financial Statements for 2025 – Ms. Christine McLeod with Haynie and Company presented the audit for the year ending December 31, 2025 and gave an overview of the financial highlights and financial statements. The report on the audit is an unmodified opinion on the financial statements. There were no new or usual accounting policies and there were no uncorrected or corrected misstatements to the financial statements.
 - July 2026 Financial Statement – The unaudited July financial statements were presented to and reviewed with the Board the comparison of budget to actual revenue and expenditures. Revenues are slightly ahead of budget at 66% primarily due to the retirement forfeitures including interest. Total operational expenditures are above budget at 74% at the end of July. Total salaries and benefits are on budget at 55%. Total operational and employee expenditures are right on budget at 55%. There are strong interest earnings on the contingency and capital fund. Colotrust Plus account 3.7658% and Colotrust EDGE 3.8641%.

MOTION TO APPROVE THE JULY 2026 FINANCIAL STATEMENT.

It was moved by Jeremy Metz and seconded by Ed Brady to approve the July 2026 financial statement. The motion was voted upon and carried unanimously.

B. General Updates

- Deanne Criswell –
 - CAD RFP currently in negotiations with Mark43 and have brought in Kevin Biegert to work on negotiations for contract. Goal to have final scope of work and final proposed timeline for payment before next Board Meeting. The board agreed

they would be interested in potentially setting up special meeting prior to next board meeting. Will work around Executive Search timeframe.

- Acoustics/ sound dampening quoted at \$39,148.00 by Chief Lock and Deanne. It was not in the adopted budget. It will be started in the beginning of September.
- Facilities update on flooding in gym from recent rainstorm. Assessment found moisture in walls. Have been working with different vendors to determine best course of action. One vendor recommended tearing out flooring and walls to install a sump pump. Also looking at what can be done on the exterior to mitigate it. We have had rainstorms since and have not had any flooding.
- Just Culture online training to reinforce people first and switch to a more coaching/ mentoring approach.
- Director of IT and Facilities – this will help better develop a capital plan for facilities in the future, especially since we now own our facilities.
- Email intrusion that Brian will give more information on.
- Jen Sandoval –
 - Thank you to West Metro having Division Chief Steve Kornegay come visit Jeffcom for last two months. Beneficial for understanding and collaboration between our agencies. Looking forward to future visits with other agencies to continue to build relationships with our agencies and leadership.
 - Agency Visits for standardization have received good feedback and a good plan moving forward with Jeffcom walking side by side with the agencies. More visits still to go.
 - Data POD update- This initiative was intended to reduce training time and burnout for personnel, improve customer service for our agencies, higher level of collaboration within the Data POD, reduction in work related stress for the employees on the floor. The 60-day review offered externally and internally. There was a good internal response. Partner agencies nothing changed remained status quo. Internally increased workload, dropped morale, separated team from primary channel. Time on task analysis data 1 (Jeffco, Golden, Clear Creek) average of 32.71% time on task, Data 2 (LPD) average 22.4%. Task saturation analysis, radio and phone traffic, significantly increased the radio traffic on Data 1 channel and Push To Talk increased by 13,500 PTT. Reduced phone calls on both channels by 852 fewer on Data 1 and LPD 1870 in a two month period. The decrease in CCIC queries 13,767 no increase in entries. Unintended consequence dispatchers on primary channels became board. Technology was biggest hurdle, the capability was not accurately presented to Jeffcom. Told we could tie the Harris and Motorola radios together for this initiative but that was not accurate. Based on the lack of impact to agencies and the impact to dispatch floor staff Data POD will be dismantled, effective September 9th. We have started informing our staff and will work with them on communication with our partner agencies as well.
 - Chief Brady requested to reschedule listening session from September 9th with Ops managers and Commanders.
- Gina Ramirez –
 - Thank you to Kathryn Winn and team for help with big CORA requests.
 - ACE accreditation has been complete, Jeffcom is now reaccredited. Hot dogs will be served as a celebration for all the hard work.

- WEA - County wide Wireless Emergency Alert training with two industry wide experts. All Emergency Managers have been invited within the county. Hosted at the Jeffco EOC next Thursday from 2:00pm-6:00pm.
- Hosting Blood drive on the 28th
- Trunk or Treat – save the date, will be at Jeffcom on Saturday October 24th from 1:00pm-3:00pm. Invite kids from community and bring apparatus from your agencies.
- Brian Schilly –
 - AVL – Issues since December and have been talking to ConvergeOne. They have worked with Jeffcom over the last month to identify the issue is likely on our network. Working on scope of work with ConvergeOne to get into systems and correct network issues. Once scope of work is signed work will begin approximately 14 days after.
 - DMV – Working with Central Square continuously. Testing was not successful with Adams County; it fixed their version but not the back version Jeffcom is currently on. Working with Central Square on what testing can be done in production, then will work in timeline for testing.
 - Verizon outage – Occurred in early August, Verizon callers could not dial 911 directly and callers were routed to admin lines. We worked with numerous vendors to determine the issue was on Verizon’s side. They were able to get in and correct the issue on their side however it is still unknown what caused the issue.
 - Email intrusion on August 4th where suspicious Microsoft access was detected and investigated. Began containment protocols and started isolate while investigation it was determined that the activity was malicious and the attacker was able to access some of Jeffcom’s email addresses, names, job titles and employees. They were successfully able to get into one Jeffcom employees’ email. The ECS’s email contained one CJIS record, so CBI has been made aware. We believe the email was in accordance with CBI guidelines. Moving forward we are installing additional security measures including multifactor authenticator which will tighten security to make it less likely to happen in the future.
- Gayle Johnston –
 - HR Slides – January through July attrition numbers. July overtime hours due to unscheduled PTO and FMLA leave.
 - There are currently 10 ECS in upcoming September Academy.
 - IT Manger Scott Barber from Sante Fe, New Mexico, he will start on September 2nd.
 - August 28th IT Director process closes. Interviews will be the September 17th and 18th . Partner agencies joining us from West Metro, Eric Bates, and Jefferson County Sheriff’s Office, Ely Garza.
- 2027 Draft Budget Review – Deanne Criswell

The draft budget that was sent out in the board packet contained a few formula errors. The corrected version was handed out and can be sent as an electronic version. There were two options presented to the board. Option one included a 3% increase for member

and user agencies and option two includes a 6% increase to both member and user agencies. Without an increase Deanne has concerns that revenues will run short to cover expenditures in 2027. Deanne recommended adding new positions including five additional ECS positions to help alleviate monthly overtime due to FMLA, scheduled PTO and unscheduled PTO.

The Board engaged in an extensive discussion of the draft budget, including questions and requests for clarification regarding various budget items. Following discussion, the Board directed Deanne to explore additional options and alternatives and bring a revised draft back for further consideration.

Legal Update

- Currently working on multiple CORA requests and working policy with HR.

VI. OLD BUSINESS

A. Selection of Executive Director Finalists for Interviews

- There were 32 applicants for the Executive Director Search. The selection committee, which consisted of Chief Brady, Chief Metz, Deanne and Gordie worked through applications and narrowed it down to three candidates that are being asked to come back for final interviews. The three applicants that have been notified are Tina Buneta with Aurora 911, Andrew Dameron with Denver 911, and Lee Ann Magoski with Monterey County. Next step is meet and greet on September 8th for non-board members. Interviews will be on September 9th including 4 panels with 6-8 interviewees.

MOTION: It was moved by Reggie Marinelli and seconded by Ed Brady to approve the selection of Executive Director Finalists for Interviews. The motion was voted upon and approved unanimously.

VII. NEW BUSINESS

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Jeremy Metz and seconded by Kirk Lock to adjourn the board meeting of the Jefferson County Communications Center Authority board of directors. The motion was voted upon and carried.

Meeting was adjourned at 10:37 am.